

# ADMISSIONS AGREEMENT

2009-2010

Good Shepherd Preschool  
Preschool and School Age Programs  
1615 Morse Avenue  
Sacramento, CA 95864  
(916)483-0466  
License # 340-300-422

**Hours of Operation: Monday through Friday, 7:00 a.m. to 6:00 p.m.**

School Hours, Programs and Costs: The following schedule is currently applicable and subject to change.

Please indicate the schedule your child will be attending.

Non-refundable registration for each of the following programs **\$65.00**  
**(This Fee is Renewed each September)**

## FULL DAYS (includes childcare and preschool)

_____ 5 Full Days	\$630.00
_____ 4 Full Days (specify days)_____	\$546.00
_____ 3 Full Days (specify days)_____	\$446.25
_____ 2 Full Days (specify days)_____	\$350.75
_____ Daily Rate	\$43.25
_____ Hourly Rate	\$8.70

## PRESCHOOL PROGRAM ONLY: (9:00 A.M. - 12:00 NOON)

### FOUR YEAR OLD PRESCHOOL PROGRAM:

_____ 5 Days	\$383.25
_____ 3 Days (Monday, Wednesday, Friday)other:_____	\$294.00

### THREE YEAR OLD PRESCHOOL PROGRAM:

_____ 2 Days (Tuesday, Thursday) other:_____	\$225.75
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## SCHOOL AGE PROGRAM

Good Shepherd accepts School-Age Children during Summer and Vacation Breaks  
See Rates Above

## TUITION DISCOUNTS

_____ LUTHERAN CHURCH OF THE GOOD SHEPHERD MEMBER	15%
_____ SECOND CHILD OR THIRD CHILD	10%

## PLEASE READ THE FOLLOWING AGREEMENT

\_\_\_\_\_ TUITION PAYMENTS: This is a non-profit organization which depends entirely on tuition for its operation. **FEES MUST BE PAID IN ADVANCE**, due by the first of each month. **PAYMENTS RECEIVED AFTER THE 5<sup>TH</sup> OF THE MONTH MUST INCLUDE A \$10.00 LATE FEE CHARGE.** Checks and money orders should be made payable to: **Good Shepherd Preschool.** Payments not paid by the 15<sup>th</sup> of the month will necessitate dropping of the child from the school. Checks returned from the bank will result in a \$20.00 fee. **TUITION RATES DO NOT ALLOW CREDIT/REFUNDS FOR ILLNESS, VACATIONS, TERMINATION, OR SCHEDULED HOLIDAYS.**

\_\_\_\_\_ DISCOUNTS: If you are a member of The Lutheran Church of the Good Shepherd, you qualify for a 15% discount on your tuition. An additional 10% discount is also given for a second or third child enrolled at Good Shepherd during the same school year. Discounts will be applied to the lower tuition, and will not exceed 25%.

\_\_\_\_\_ HOLIDAYS: The center will be closed on the following holidays: New Year's Day, Martin Luther King's Day, Both President's Days (Lincoln and Washington's Birthdays), Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and the Day after, Christmas Day and the Day after, close at 12:00 p.m. (Noon) on Christmas Eve. In addition, the preschool program will observe the same Thanksgiving, Christmas, and Easter Recesses as the San Juan School District. Holidays that fall on a weekend will be observed on a weekday.

\_\_\_\_\_ PHOTO DISCLAIMER: Good Shepherd Preschool reserves the right to photograph the facility, activities and program participants for potential future use in advertising brochures, web pages or educational/project events

\_\_\_\_\_ LUNCHES AND SNACKS: A NUTRITIOUS sack lunch must be brought from home for those children who are staying through the lunch time. Candy is not allowed at school. We provide a morning snack and an afternoon snack, as well as 2% low-fat milk for snacks and lunch. If your child requires a special drink for snacks or lunch, it is the responsibility of the parent to provide the school with that drink.

\_\_\_\_\_ ADULT WHO CALLS FOR A CHILD: If someone else is to call for your child, be sure to give complete details to the director and your child's teacher. **Children will only be released to a person with a picture identification card who has permission to take the child from the facility.** Children will not be released to a stranger.

\_\_\_\_\_ WITHDRAWAL FROM THE PROGRAM: **A two week written notice must be given** prior to the withdrawal of a child from the program. **If a child is withdrawn without notice, you will be billed for two weeks of tuition cost.**

\_\_\_\_\_ "LATE PICK UP" FEE: Parents will be charged a "Late Pick Up" Fee after 6:00 p.m. **The first five minutes is \$5.00 , and \$1.50 for every minute thereafter, this charge is per child, payable to the teacher immediately.** Children left after 12:00 noon from our preschool program session will be put into the full day care program, in which a \$8.70 an hour charge will accrue.

\_\_\_\_\_ ADMISSION POLICY: Good Shepherd Preschool admits students of any race, color, sex, disability, national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, sex, age, disability, national or ethnic origin in administration of its educational policies, admissions policies and other school-administered programs. Admission is on a first come, first served basis. A waiting list will be maintained.

I agree to these terms and conditions.

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Signature of Parent/Guardian

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Date